

Be prepared to answer these questions during an interview:

- 1. What are you looking for in a job?
- 2. Why are you leaving?
- 3. Can you work under pressure, deadlines, etc.?
- 4. What are your five biggest accomplishments in your present or last job? Your career?
- 5. What do you think of your boss? (Don't say anything negative.)
- 6. Is there anything about your previous job(s) you disliked?
- 7. Would you describe a few situations in which your work was criticized?
- 8. How would you evaluate your present company?
- 9. What was the last book you read? Movie you saw? Sporting event you attended?
- 10. What interests you most and the least about the opportunity we have?
- 11. Are you a leader? A good manager? Analytical? A team player? Make sure to give examples.
- 12. How would you describe your own personality? How would your friends describe you?
- 13. Why should we hire you?
- 14. What new goals or objectives have you established recently?
- 15. How long do you think it would take for you to make a contribution to our firm?