



Avoid the following during an interview:

1. Displaying lack of interest and enthusiasm.
2. Over emphasis on money. Don't discuss money, and if the interviewer presses you simply reply "I am looking for a reasonable offer that is in line with my experience."
3. Failure to look at interviewer when conversing.
4. Never speak in a negative manner about your past or current employers. (In fact, if you compliment your previous experience and employer, then you compliment yourself.)
5. Poor personal appearance.
6. Limp or sweaty handshake.
7. Talking or rambling too much. Vague responses to questions, (i.e., "Yes", "No", without support or details.) Be direct and to the point. Answer questions clearly and concisely.
8. Arriving late for interview.
9. Unwilling to start at the bottom, expecting too much, too soon.
10. Failure to express appreciation for interviewer's time.
11. Over-aggressive, conceited with superiority complex.
12. Focusing on self too much.
13. Never divulge anything you are not asked for.
14. Do not contradict, argue or interrupt the interviewer while he/she is speaking to you.
15. Never express personal beliefs or opinions.